

Budget for the Project Expenses	Partner 1				Partner 2			
	Unit	# of units	Unit rate (in EUR)	Costs (in EUR)	Unit	# of units	Unit rate (in EUR)	Costs (inEUR)
1. Human Resources								
1.1 <i>Please list all staff to be employed under this project</i>	Per month				Per month			
2. Travel & Per Diem expenses for staff on mission								
2.1 <i>Please list separately all missions to be undertaken</i>	Per mission							
2.2 Participation in the 2nd JM&DI Knowledge Fair, Brussels	Per Person	1	2,000	2,000	Per Person	1	2,000	2,000
3. Local office, equipment and running cost								
3.1 Office rental costs	Per month							
3.2 Office equipment to be purchased (please list all equipment)	Per Unit							
3.3 Local transport costs	Per month							
3.4 Office supplies & expenses (stationery, utilities, phone etc.)	Per month							
4. Trainings & Conferences								
4.1 <i>Please list separately all trainings/conferences to be organised</i>	Per event							
5. Equipment								
5.1 <i>Please list separately all equipment to be purchased</i>	Per Unit							
6. Contracts								
6.1 <i>Please list separately all contracts to be issued</i>								
7. Other								
7.1 Inception Phase Advance payment		1	5,000	5,000		1	5,000	5,000
7.2 Visibility materials/events								
7.3 <i>Please list all expenditures not included elsewhere</i>								
8. TOTAL COST OF PROJECT PER PARTNER								
Subtotal Project Cost, Partner 1								0
Subtotal Project Cost, Partner 2								0
9. GRAND TOTAL PROJECT COST								0

Notes:

1. The Budget must cover all eligible costs of the Project. The description of items must be sufficiently detailed and all items broken down into their main components.
2. All expenses should be adequately justified in the narrative sections of the project proposal.
3. For projects with more than two partners, additional columns should be added to the budget template by the consortium applicants

NOTA BENE: The beneficiary organisations are responsible for the correctness of the financial information provided in these tables